

*Sales Vice-President:* Elected for a one year term, extendible by vote for one additional term. The sales vice-president shall have been a member in good standing of the Association for no less than two years prior to their election. The sales vice-president shall:

- a) coordinate all sales approved by the membership at the annual meeting.,
- b) present at the annual meeting recommended sale guideline revisions, sale date(s), recommended facility, consignment goals, advertising budget, and all other sale related items,
- c) work closely with the approved sales manager as a team to ensure successful sales at the lowest commission fee possible to consignors. In the event of a conflict between the sales vice-president and the sales manager the president shall resolve the differences.

*Promotions Vice-President:* Elected for a one year term, extendible by vote for one additional term. The promotions vice-president shall have been a member in good standing of the Association for no less than three years prior to their election. The promotions vice-president shall:

- a) place advertisements for the association,
- b) work with the sales manager for sale related advertisements,
- c) identify new or under-utilized promotional areas and techniques,
- d) issue every other year an association directory including advertisement placements therein, (revised 3-10-00)
- e) work toward increasing membership.

*Junior Breeder's Vice-President:* Elected by the membership annually for a one year term, extendible for one additional term. The junior breeder's vice-president ideally shall function as the junior advisor to maximize coordination of junior events, IJBBA coordination, membership, and related functions. The Oklahoma Junior Brangus Breeders Association shall remain a separate entity from the Association.

*Secretary/Treasurer:* Elected for a one year term, extendible for one additional term. The secretary/treasurer shall have been a member in good standing of the Association for no less than two years prior to their election. The secretary/treasurer shall:

- a) maintain the membership records,
- b) issue membership renewal notices,
- c) record minutes of all meetings providing the membership timely copies thereof,
- d) maintain the association financial account(s),
- e) issue all checks approved by the president or vice-presidents. Payment of normal association operating expenses (postage, copying, etc.) requires no prior approval,
- f) provide financial status to the general membership no less than four times a year,
- g) ensure no expenditure(s) shall exceed the budget established by the membership at the annual meeting by no more than the percentage of the total budget.